

<Add Parish and/or School here>



NCYC 2019 General Orientation Packet

National Catholic Youth Conference

Indianapolis, Indiana

November 21-23, 2019

Parish/School Coordinators:

Contact Name: [email address](#) phone number

Contact Name: [email address](#) phone number

General Diocesan Information:

Who Can Attend NCYC?

NCYC is for High School teens (grades 9 – 12) and their chaperones. Participants must be in at least ninth grade to attend. Parents of teens are also highly encouraged to attend the experience, but must agree to serve in the capacity of a chaperone while at NCYC.

There is tremendous excitement about this conference and at last report over 25,000 people have reserved hotel space. You will want to ensure your participation by registering without delay. This packet is full of important information. **Please read everything carefully before calling with questions.**

General Information:

Dates: November 21-23, 2019

Arrival in Indianapolis: Thursday (11:30 to 12:00PM)

Departure from Indianapolis: Saturday (10:30 to 11:00PM)

Location: Indianapolis, Indiana

Lucas Oil Stadium and the Indiana Convention Center

Transportation: We have reserved three buses with Queen City Transportation. They will transport our diocesan young people and their chaperones from Crescent Springs to Indianapolis, between the hotel and the convention center, and return us to Crescent Springs at the conclusion of the conference. The Department of Catechesis and Faith Formation is coordinating transportation to and from Indianapolis through one charter bus company. Groups will be assigned to buses based on group size. A full bus holds 56 people. Some groups will be required to break into two smaller groups to fit into the buses we have available. If possible, a departure blessing to our youth and chaperones will be done by Bishop Foys at 9:15 a.m., on Thursday, Nov. 21, 2019. Buses will leave from St. Joseph Church in Crescent Springs at 9:30 a.m. Therefore, everyone is to arrive between 8:45 to 9:00 a.m. at St. Joseph via the Buttermilk Pike entrance. Each bus will have a bus Captain assigned by our office. Once bus assignments are made, the office will contact the most veteran Faith Formation Leader on the bus and ask that they take the role of “Bus Boss”.

Lodging: COUNTRY INN & SUITES, AIRPORT SOUTH: It takes about 17 minutes (9.8 miles) to drive from the hotel to the Indiana Convention Center and Lucas Oil Stadium. A block of 51 rooms has been reserved including standard queens with two beds, (40) two queen bed executive suites, (5) and king studio rooms, (6). There will be four to six youth of the same sex per room or two chaperones of the same sex per room. While the NCYC Group Leaders, along with our office, determine which people will be sharing rooms, the hotel actually makes the decision about which specific rooms they are assigned. We provide the hotel with the information they need to assign rooms with the following priorities:

1. No teen should be assigned to a room with a door that leads to the parking lot or a courtyard. All doors must empty into the hallway.
2. No teens will be in a room that is adjoined to a room with:
 - a. Adults
 - b. Teens of the opposite gender
 - c. Hotel guests that are not from our group iv. When possible, keep our teens to gender specific floors
 - d. When possible, keep the members of a group as close to each other as possible.

How Much Does NCYC Cost?

The cost for the Diocese of Covington NCYC experience is \$534 per person (for both teens and adults). The price includes **NCYC registration** (you must register through the diocese to attend), **all meals** (one supper will be provided on Thursday by the diocese as a welcome to NCYC participants), **bus transportation** (busing will be coordinated by the diocese), **driver tips**, **hotel accommodation** (we use a hotel that is out of the NCYC housing block), **housekeeping tips**, and a **diocesan hooded sweatshirt or t-shirt**. Also, since teens typically return to the hotel hungry, it is not uncommon for our office to order pizzas on Friday night. An additional cost to participants, not covered by the above registration information, are souvenirs and contributions (It is recommended to donate \$5 – \$10 per person for the collection at Saturday Mass).

Required Forms:

Attached are:

1. NCYC 2019 Registration Form
2. Diocesan Permission Forms – C, D, E, & G
Forms D & E MUST be notarized (Adults and Youth)
3. Our Small Group Information Form

The Below Forms will be emailed to you at a later date:

4. NCYC Youth and Adult Waiver and Permission Forms – English and Spanish
5. NCYC Youth and Adult Codes of Conduct

Chaperones Ratio:

Each group must have at least two adults for the first 10 teens and one adult for each additional six teens.

The Ratio for Chaperones is as follows:

- 1 – 10 teens: 2 adults
- 11 – 16 teens: 3 adults
- 17 – 22 teens: 4 adults
- 23 - 28 teens: 5 adults
- 29 – 34 teens: 6 adults
- 35 – 40 teens: 7 adults

Protection of Children Requirements:

All adults over the age of 18 and out of high school must have completed a criminal background check and the safe environment/virtus training. Our diocesan group must be 100% in compliance. We will check each adult on your roster to ensure that these requirements are met. Adults that are unwilling to submit a background check request or take the training are not permitted to attend NCYC.

Chaperone Training Meeting:

There will be a chaperone training session in November, 2019 that will be offered through the Diocesan Office of Catechesis and Formation. All chaperones are highly encouraged to attend this training session. The November training will consist of how to be an effective small group leader and also focus on the details of the NCYC 2019 experience. The training date will be communicated to the group leaders or posted on our website.

Our Group Specific Information:

Payment:

There will be a schedule of 3 payments. Initial Deposit of \$100 is due April 30, along with all attached registration forms. Payment schedule is as follows:

April 30 - \$100 non-refundable deposit (with all registration forms)

May 20 - \$200

June 20 - \$234 (final payment)

Fundraising:

We will be asking various parish organizations to support the youth who sign up from our parish. Any funds donated by these organizations will be divided up equally among those who register through our parish.

In addition, we will organize several fundraising opportunities. Some of these will require student participation. Those who participate (work the fundraising event) will receive a share of the funds raised by that event. Proceeds from other fundraisers which do not require direct student participation (e.g. a Chipotle night), will also be divided up equally among those who register through our parish.

Please keep in mind that most fundraising will be done AFTER the payments are due in to the Diocese, so families must pay the full amount (\$534) and will receive their fundraising money later as a "partial reimbursement" of the cost of the trip.