



DIOCESE OF COVINGTON
Department of Catholic Schools

May 14, 2020

Dear Parents,

As part of the Families First Coronavirus Response Act of 2020, schools that participate in the National School Lunch Program in the state of Kentucky are offering eligible students the opportunity to receive benefits through a Pandemic Electronic Benefit Transfer (P-EBT) card. The P-EBT card will be issued to families whose children qualify for free or reduced lunch benefits and who supply the data needed to distribute the benefit card.

Eligibility: Child receives free or reduced lunch at school. All children attending a CEP school are eligible. If your family income has changed, you can still apply for free/reduced lunch via the School Food Services webpage at www.covdio.org.

Benefit: Each child will be given the benefit they would have received for lunch/breakfast, if the school had remained open, as electronic funds. The amount will be added to the P-EBT card. The funds on this card can then be used to purchase groceries (food, drinks, snacks, etc.). Families will have one year to use the funds on the card.

Amount: Each child that qualifies will generate \$313.50 in funds on the card. There will only be one card per family but multiple children will be added to the total. (Ex. 3 qualifying children = \$940.50)

Data Needed: To submit the report to the state so they can provide P-EBT cards to our eligible families, we will need one parent/guardian per family to contact the school lunch office by Wednesday, May 20, 2020. Please do not contact your school principal or cafeteria manager. The data will only go through the Diocese of Covington School Food Service Office to maintain family privacy and confidentiality. In order to receive your benefits, please contact the Diocese at 859-392-1500 and ask for Jackie Kaiser or Dorie McMahon. You may also email them at jkaiser@covdio.org or dmcMahon@covdio.org. Please confirm that you would like to receive these benefits and share the following information:

Parent Full Name, Address, Email, Phone, Parent Date of Birth

Children Names/Grade/School

*If you also have eligible children who attend a public school, please let us know.

We thank you for your prompt response in this matter. Please contact us if you have any questions.

Sincerely,

Jackie Kaiser
School Lunch Program Director

Kendra McGuire
Associate Superintendent of Schools