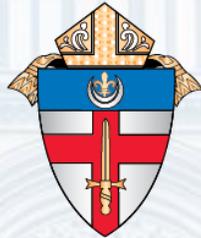


DIOCESE OF COVINGTON



OFFICE *of*
CATECHESIS &
EVANGELIZATION

Safety Requirements and Guidelines for CCD [PSR], AND SACRAMENTAL PREP PROGRAMS During the COVID-19 Pandemic

Published August 2020

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Overview

Dear Pastors, DRE's, CRE's and Catechists,

Our mission as the Office of Catechesis and Evangelization is to support you in your work to spread and strengthen the Faith in our diocese.

In light of the pandemic many of you have asked for guidance on how to conduct certain ministries (especially CCD and PSR programs).

We have worked hard — in collaboration with our Department of Catholic Schools and based on information provided by the CDC, WHO, Kentucky Dept. of Health, etc. — to develop/assemble these requirements and guidelines. Our goal has not only been to optimize safety, but to help our people minister as effectively as possible during these challenging times.

This document does not serve as a replacement or substitute for the requirements of the Kentucky Department of Health or the Diocese of Covington Department of Catholic Schools COVID-19 Return to School Requirements, but rather serves as an additional supplement and reference for DRE's, CRE's and catechists of the diocese.

Given the rapidly changing nature of the situation, these policies are subject to change. Deference should always be given to the most recent communications from the Diocese of Covington. Check CovDio.org frequently to remain updated.

Given the different dynamics of the parishes and the rapidly changing nature of governmental requirements, we have done our best to try and help you be prepared for two scenarios -- CCD/PSR/sacramental preparation programs resuming in person or operating virtually. **At this time, these Requirements and Guidelines do not apply to R.C.I.A.**

Throughout this document an important distinction is made between *requirements* and *guidelines*. **Requirements** are obligatory policies and compliance with them is expected. **Guidelines** are suggested best practices to enact whenever possible and prudent.¹



¹ This distinction between **mandatory** Requirements and optional guidelines is mirrored from the #HealthyatSchool documents distinction between "Safety Expectations" and "Best Practices."

Please note that this document is broken up into four parts.

Part 1: In-Person Ministry

Unless notified otherwise, all CCD/PSR/sacramental preparation programs are permitted to resume in person in fall 2020. Programs should begin no sooner than the first day of school in the Diocese of Covington (currently Aug. 17, but subject to change) and should stick to the school calendar. The Requirements and guidelines for conducting CCD/PSR/sacramental preparation programs in person are described in Part 1.

Part 2: Distanced-Based Ministry

If certain circumstances arise, it may necessitate that some (or all) CCD/PSR/sacramental preparation programs adopt a distance-based ministry model. The circumstances that could lead to this and the Requirements and guidelines regarding distance-based ministry are described in Part 2.

Part 3: Resources and Best Practices

As a response to the quarantines and the pandemic, many high quality Catholic resources have been made readily available for parishes to use to try to keep their parishioners engaged in the life of the Church. Moreover, many dioceses, parishes and ministries have developed best practices for keeping parishioners engaged despite the widespread fear, confusion and isolation. We have sought to gather some of these resources and best practices for you in Part 3.

Part 4: Conclusion and Essential Documents

In Part 4 you will find the essential documents, visuals and waivers mentioned throughout this document so that you can share them with your volunteers and program attendees.

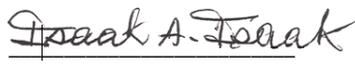
Please know that we are here to serve you. If you have any questions or concerns regarding these policies or if there is anything we can do to support you in these challenging times, please contact us by emailing ltaylor@covdio.org or calling (859) 392-1500 and asking for the Office of Catechesis and Evangelization.

Thank you for all you do!

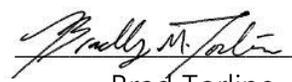
In Christ,



David Cooley
Co-Director,
Office Manager



Isaak A. Isaak,
Co-Director



Brad Torline
Associate Director

Part 1: In Person Ministry

Introduction:

As stated above, all CCD/PSR/sacramental preparation programs are permitted to resume in person in fall 2020, unless notified otherwise, so long as they adhere to the Requirements and guidelines laid out in the Diocese of Covington Department of Catholic Schools COVID-19 Return to School Requirements document. Again, programs should begin no sooner than the first day of school in the Diocese of Covington (currently Aug. 17, but subject to change) and should stick to the school calendar. Under certain circumstances, CCD/PSR/sacramental preparation programs may need to adopt a distance-based ministry model. Those circumstances and the Requirements and guidelines for a distance-based ministry model can be found in Part 2 (page 10).

Per Bishop Foys' promulgation, announced on 5/8/2020, **All CCD/PSR programs are still required to adopt and teach using the religious education textbook series *Spirit of Truth*** published by the Sophia Institute for Teachers. *Spirit of Truth's* First Communion, First Reconciliation, and Confirmation components are also expected to form the basis of those respective preparation programs.

If you have not ordered your *Spirit of Truth* textbooks yet we recommend doing so as soon as possible. To order, contact Mr. Robert S. Kenney, Vice President, Marketing and Sales, at Sophia Institute for Teachers, at: Office – (603) 641-9344, ext. 333; Direct – (603) 521-7793; or rkenney@sophiainstitute.com

A reminder that while the *Spirit of Truth* texts must form the basis of all K-8 Religious Education and sacramental preparation, **supplemental materials are permitted on a case-by-case basis.** To request approval of supplemental materials please contact dcooley@covdio.org

The Sophia Institute for Teachers is a not-for-profit organization driven by its mission to support teachers. **We HIGHLY recommend that all DRE's, CRE's and catechists reach out to the *Sophia Institute for Teachers* as soon as possible to schedule a free orientation on how to most effectively teach using their materials, especially given the current situation.**

For information regarding the *Spirit of Truth Textbook Series* orientation, please contact Ms. Ingrid Waldstein, Educator Support Specialist, at (603) 641-9344, ext. 348 or iwaldstein@sophiainstitute.com.

We will now discuss, in detail, the Requirements and Guidelines surrounding in-person ministry during the pandemic. We are all doing our best to maintain as high a level of normalcy as possible while also doing our due diligence to protect the most vulnerable among us. We hope you find these Requirements and Guidelines helpful.



REQUIREMENTS

Obligatory: Compliance is Expected



Before Your Program Begins:

1. All DRE's, CRE's and Catechists and program volunteers are required to familiarize themselves with the *Diocese of Covington's Department of Catholic School's COVID-19 Return to School Requirements* document.
 ***See: <https://covdio.org/wp-content/uploads/2020/07/Diocese-of-Covington-Return-to-School-Requirements.pdf>
 - If you have any questions regarding which policies do and don't apply to CCD/PSR programs, or if you need assistance in any way please contact the Office of Catechesis and Evangelization by calling (859) 392-1500 or e-mailing dcooley@covdio.org.
2. E-mail a copy of the *Diocese of Covington's Department of Catholic School's COVID-19 Return to School Requirements* document and/or this supplemental document to all of your catechists and volunteers, along with the Employee/Volunteer Acknowledgement of Responsibility to Perform Daily Personal Health Assessment Form.
3. Meet on location with your catechists to:
 - prepare the space (if possible, or practice preparing the space)
 - review Requirements and guidelines and discuss the preparations necessary to implement them
 - review general CDC guidelines on hand washing and respiratory hygiene.
4. E-mail a copy of this supplemental document to all of your students' parents and all program participants over the age of 18 and/or send them a personalized email that includes:
 - A summary of the pandemic requirements that will make things different this year
 - A notification that a volunteer will be checking attendees temperatures upon arrival
 - A reminder of the **exclusion criteria** (see page 18)
 - **Employee/Volunteer Parent/Student Acknowledgement of Responsibility to Perform Daily Personal Health Assessment Form (Separate Documents)**
 - A visual regarding proper hand washing (see page 19)
 - A visual regarding proper respiratory hygiene (see pages 20-21)
 - A visual regarding proper face covering (see page 22)
 - A request for their compliance and a thank you for their patience.
5. If necessary to maintain proper social distancing (see page 9), split class/event sizes up.
6. Begin the first class/event of the year by reviewing the following with your students:
 - This document
 - proper hand washing and respiratory hygiene
 - and, most especially, the **exclusion criteria**.

7. Present attendees (or their parents) again with **printed copies of the visuals at the end of this document.**

Before Each Class/Event Begins:

8. DRE's, CRE's, Catechists and students should stay at home if any of the following occur:
- Temperature greater than 100.4
 - Cough
 - GI(vomiting/diarrhea)
 - New rash
 - Exposure to a COVID-19 case during a 48 hour period before onset of symptoms
 - *Visit [cdc.gov/CORONAVIRUS](https://www.cdc.gov/CORONAVIRUS) for more specific information.*
9. Desks must be 6 ft. apart
10. All desks should be arranged so students sit facing the same direction
11. DRE's, CRE's and Catechists should sanitize before and after any class, event or meeting
12. Avoid congestion/congregation during arrival and dismissal (**See guidelines on page 9 for suggestions on how to mitigate congestion during arrival and dismissal).**
13. Ensure students go straight from their vehicles to their classrooms to avoid congregating
14. Recruit a volunteer to use a touchless thermometer (never an oral thermometer!) to check the temperature of all attendees upon arrival. **If anyone's temperature exceeds 100.4 they should not be permitted to enter.**
- **Contact pastor and/or principal to see if the parish/school has any touchless thermometers available for your program**
 - If not we suggest the program purchase one of the following **models:**
 - i. iProven Medical Digital Ear Thermometer with Temporal Forehead Function
 - ii. Innovo Medical Forehead and Ear Thermometer
 - Both of these models are available on Amazon for around \$60
 - Only use forehead function!
 - Volunteer should wear mask and gloves when using thermometer
 - If at all possible, the volunteer taking temperatures upon arrival should not be a person at high risk of serious illness or hospitalization should they contract COVID-19, i.e. they should not be over the age of 65 or a someone with one of the following underlying medical conditions:
 - i. Chronic kidney disease
 - ii. COPD (chronic obstructive pulmonary disease)
 - iii. Immunocompromised state (weakened immune system)
 - iv. Obesity (body mass index [BMI] of 30 or higher)
 - v. Serious heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
 - vi. Sickle cell disease
 - vii. Type 2 diabetes mellitus

During Each Class/Event:

15. Maintain proper social distancing of 6ft or more between every individual (not of the same household) at all times
16. If the physical space in the CCD/PSR/RCIA classroom does not allow for spacing students' desks 6 ft. apart, space desks as far away as possible and require masks at all times in that classroom for students and volunteers.
17. All catechists, volunteers and attendees who are 6 years or older should wear a proper face covering during the following circumstances unless medically unable to do so
 - Upon arrival and dismissal,
 - whenever in hallways or common areas
 - when visiting the restroom
18. Attendees may lower face coverings during class/event time if all individuals are seated 6 ft. apart and no persons are walking around.
19. Catechists can lower face coverings when teaching if they are 6 ft. or more away from their students.
20. See page 22 for guidance regarding proper face covering.
21. DRE's, CRE's and catechists should have extra masks and hand sanitizer (60% alcohol or more) readily available to offer program attendees.
22. Any activities that compromise proper social distancing are prohibited.
23. Singing/shouting is prohibited.
24. Avoid congestion/congregation in common areas such as bathrooms or hallways
25. Limit non-essential visitors
26. Avoid providing food and drinks

After Each Class/Event Ends:

27. Disinfect after each event
28. Stagger dismissal
29. Have volunteers helping program attendees to avoid congregating upon dismissal



GUIDELINES

Optional: Suggested Best Practices



- a. Consider designating one-way hallway traffic and certain doors for entry and exit
- b. Whenever possible conduct classes/meetings and activities outdoors while continuing to maintain proper social distancing.
- c. Whenever possible, place markings on floors as a reminder of areas that are 6 ft. apart
- d. Whenever possible, assign seating to ensure proper social distancing
- e. If possible, post signs instructing anyone entering your program TO NOT ENTER if they meet any of the exclusion criteria (see page 18).
- f. If unable to post signs, read exclusion criteria to event/ ministry attendees at the beginning of each class/event and ask for compliance
- g. Whenever possible email exclusion criteria to attendees prior to your program and request compliance
- h. Continue to encourage individuals to cover their coughs and sneezes by coughing or sneezing into their elbow even if wearing a mask.
- i. If possible post signs encouraging proper hand and respiratory hygiene practices (covering coughs and sneezes)
- j. Have catechists/volunteers wear masks when disinfecting before and after classes or events.
- k. Consider asking attendees to bring their own water bottles.
- l. **Notify local health department of any positive cases of COVID-19 that occur among your catechists, volunteers, students or their parents. Be prepared to cooperate with the contact tracing investigation which will help determine who all (if anyone) was most likely to have contracted the disease from the positive case.**

Part 2: Distanced-Based Ministry

Circumstances for Distance-Based Ministry

PSR/CCD/sacramental preparation programs should be prepared to switch completely to a distance-based ministry model in the following situations:

- a. If a decision is made to switch to a distance-based ministry model in response to a rise in the pandemic,
- b. If a positive COVID-19 case is confirmed among their volunteers or program attendees
 - o Which would result in the program adopting a distanced based model for at least two weeks.

PSR/CCD/sacramental preparation programs should be prepared to allow an *individual* catechist to adopt a distance-based ministry model in the following situations:

- a. If a high risk student with an immunocompromising medical condition requests distance-based religious instruction.
- b. If a parent requests distance-based religious instruction for their child
- c. If a DRE, CRE or catechist is immunocompromised or high risk but still wishes to teach their class.



REQUIREMENTS

Obligatory: Compliance is Expected



Sacramental Preparation Programs

1. If a distanced-based ministry model is adopted, marriage preparation requirements remain the same
 - The 3 approved Marriage Preparation Programs are now offering virtual options
 - The Couple to Couple League's LIVE online NFP course is now permitted
 - For more info see: <https://covdio.org/catechesis-and-evangelization/family-life-ministry>
2. If a distanced-based ministry model becomes necessary, RCIA coordinators are still expected to follow the Diocese of Covington's *RCIA Policies and Guidelines Manual* to the best of their abilities while utilizing video meeting and virtual communication technology
 - For the manual see: <https://covdio.org/wp-content/uploads/2020/05/RCIA-Policies-and-Guidelines-Manual-9-3-15.pdf>
 - For suggested video meeting and virtual communication technology and resources see **pages 13-16 of this manual**

CCD/PSR Programs

3. If a distance-based ministry model is adopted, Sophia Institute for Teacher's textbooks series **Spirit of Truth is still required** for all K–8 religious education and for all First Communion, First Reconciliation, & Confirmation Preparation
4. DRE's, CRE's and Catechists should **download the Spirit of Truth Digital App** onto their smart phone, iPad or laptop. This will allow them to access full online versions of the teacher guides and student workbooks, to assign activities, and to view and grade student progress.
5. Students (or their parents) should be asked to **download the Spirit of Truth Digital App** onto their smart phone, iPad, or laptop.
 - (Learn more at <https://sophiainstituteforteachers.org/shop/spirit-of-truth/parish-digital-edition>)
 - Sophia Institute will honor the Combo price of \$5.99 per student for the digital app if physical materials have already been purchased.
 - **The digital app is Safe Environment Approved**
6. Sophia Institute for Teachers has many free, online resources to help catechists that must teach remotely due to the pandemic. See below for examples:
 - <https://sophiainstituteforteachers.org/COVID19CatechistSupport>
 - <https://sophiainstituteforteachers.org/virtualworkshops>
 - <https://sophiainstituteforteachers.org/>

7. There are 3 Options for Teaching Sophia Institute's Spirit of Truth textbook series remotely:

➤ OPTION A (Preferred Option)

- The Catechist conducts a LIVE weekly video lecture with the students wherein they:
 - lecture on the material with the students
 - review the reading material with the students (on their respective apps)
 - lead students through text responses (on their respective apps)
 - lead student through first activity (on their respective apps)
 - assign remaining activities for next week
 - See Pages 13-16 for suggested Video Technology

➤ OPTION B

- The Catechist pre-records their weekly lecture on the material and then:
 - sends the lecture through the Spirit of Truth Digital App
 - this is the ONLY way the catechist is permitted to share their video lecture
 - Spirit of Truth's Digit App is safe environment compliant
 - all communications sent to underage students are also sent to parents
 - assigns the next week's reading, activities and assignments
 - reviews and grades responses and activities before recording and sending the next video lecture
 - See Pages 13-16 for suggested Video Recording Technology

➤ OPTION C

- The Catechist conducts no lecture, neither live nor recorded, but simply:
 - assigns weekly readings, responses and activities through Spirit of Truth App
 - sets up Spirit of Truth App profiles for parents, so they can access Teacher Manuals
 - encourages/empowers parents to read and discuss the lessons each week with their children
 - assists parents in helping their children complete assignments
 - grades assignments and keeps in contact with parents

Technology and Safe Environment Protocols

8. Diocesan Safe Environment Policies still apply

- ALL volunteers and catechists, even if conducting their ministry virtually, must be VIRTUS trained and current.
- Whenever conducting a virtual video meeting with underage individuals at least two VIRTUS trained and compliant individuals must be in attendance at all times.
 - Even if all individuals are over the age of 18 it is still highly recommended that two VIRTUS trained adults be present
- For more information, see <https://covdio.org/safe-environment/>

Part 3: Resources and Best Practices

Introduction:

If a distanced-based approach to ministry becomes necessary we want you to be equipped to effectively reach your people. As a response to the quarantines and the pandemic, many high quality Catholic resources have been made more readily available for parishes to help them keep their parishioners engaged in the life of the Church. Moreover, many dioceses, parishes and ministries have developed best practices for keeping parishioners engaged despite the widespread fear, confusion and isolation. We have sought to gather some of these resources and best practices and list them for you here.



Live streaming:

One of the most effective ways to minister distantly is through live streaming - i.e. through live video and audio over the internet. Although not as optimal as in-person ministry, live streaming is the most effective way to be as "present" as possible virtually. Whether it is Mass, a bible study, a book study, a prayer group or RCIA, if distance-based ministry becomes a necessity, **our first suggestion is to move to live streaming your event or ministry.** Below are some resources on how to effectively live stream your liturgy or event.

- Live streaming Meetings (From Parish Council to AA Support to Bible Studies and CCD classes!)
 - BlueJeans: <https://www.bluejeans.com/>
 - Google Meet: <https://apps.google.com/meet/>
 - GoToMeeting: <https://www.gotomeeting.com/>
 - Skype: <https://www.skype.com/en/>
- Livestreaming Liturgies or Events
 - <http://www.usccb.org/about/communications/upload/how-to-livestream-mass.pdf>
 - <https://www.spiritjuicestudios.com/how-to-live-stream-mass-from-your-phone/>
 - Though about Mass specifically, the principles in this tutorial apply to live streaming any ministry or event

- Facebook Live: <https://blog.techsoup.org/posts/how-to-broadcast-a-facebook-live-event-in-7-easy-steps>
- Vimeo: www.vimeo.com

Pre-Recording Video Technology:

- Youtube: www.Youtube.com
- Vimeo: www.vimeo.com
- **Reminder: Even prerecorded communication should never be sent directly to any underage individual unless safe environment approved. For CCD Catechists any prerecorded lectures should be sent through the Spirit of Truth Digital App. Contact Sophia Institute for guidance on how to prerecord and share lectures: 1 (800) 888-9344**

Utilizing Social Media:

Social Media (Facebook, Instagram and Twitter), can be an effective way to:

- Stay in contact with your community,
- Support your community
- Keep your community engaged in the Faith
- Help your community still feel connected with your parish/ministry

Consider recruiting a volunteer to serve your parish/ministry as Social Media Coordinator by

- Creating and managing your social media accounts
- Posting daily and Sunday liturgies
- Sharing important updates (church hours, pandemic updates, etc.)
- Live streaming adoration
- Sharing pictures of the parish and community grounds
- Posting encouraging video messages and updates from the pastor and parish leaders
- Posting quotes from daily readings, daily saints, novenas or a quality Catholic book or resource
- Suggesting quality Catholic books and free online resources
- And more!

Important Reminders

- **Underage individuals can never be contacted directly via social media.**
- Be extremely cautious of hackers by
 - Using strong passwords, never sharing them, and changing them frequently
 - Never clicking a suspicious link sent to you via social media messengers
 - Making no more than one or two people you trust admins of your social media
 - Removing people as admins when they no longer serve the role
- If you think your social media accounts were hacked see the following links:
 - <https://www.facebook.com/help/738660629556925>
 - <https://www.facebook.com/help/1216349518398524>
 - <https://www.facebook.com/help/203305893040179/?ref=u2u>

If you would like assistance utilizing social media to engage your community, please contact Brad Torline, Associate Director of the Office of Catechesis and Evangelization, by e-mailing btorline@covdio.org.

Call, E-mail or Physical Mail Campaign:

If public Masses must be restricted again or if you notice that your parish or ministry's attendance level has dramatically reduced, you may consider conducting a call, e-mail or physical mail campaign. Several dioceses and parishes have been suggesting such campaigns in order to reach the people of their community, assure them the Church is praying for them, let them know the hours the parish is open, and ask for their prayer intentions. If you are interested in doing a campaign like this and would like suggestions and assistance, please contact the Office of Catechesis and Evangelization by calling (859) 392-1500.

FREE Online Faith Formation Resources:

The following are quality, engaging and dependable Catholic Faith Formation resources with free online content. If a distanced-based ministry model becomes necessary, we recommend sharing these resources with your community. Consider sharing them through social media, your parish bulletins, or even through a call, e-mail or physical mail campaign. We highly recommend organizing video meetings to discuss the resources after people have watched them (See Page 13)

- FREE CATHOLIC VIDEO CONTENT (ages 13 and older)
 - Word on Fire Videos:
 - <https://www.wordonfire.org/resources/video/>
 - <https://www.wordonfire.org/resources/lecture/>
 - <https://www.wordonfire.org/>
 - Pints With Aquinas Videos: <https://pintswithaquinas.com/episodes/>
 - Thomistic Institute: <https://thomisticinstitute.org/>
 - Thomistic Institute YouTube Channel: <https://www.youtube.com/channel/UCd55APptap1Ve7Jwqa8OcBA>
 - Institute of Catholic Culture: <https://instituteofcatholicculture.org/>
 - WildGooseTV: <https://wildgoose.tv/>
 - Ascension Presents YouTube Channel: <https://www.youtube.com/channel/UCVdGX3N-WIJ5nUykiBTNhAw>
 - St. Paul Center: <https://stpaulcenter.com/audio-video/all-resources/>
 - Catholic Answer: <https://www.catholic.com/>
 - Formed (Free if your parish has an account, contact pastor): <https://formed.org/>
- FREE CATHOLIC VIDEO CONTENT FOR CHILDREN
 - Dynamic Catholic *Blessed* Videos: <https://dynamiccatholic.com/blessed/program-view/>
 - These videos are part of a first reconciliation and first Communion prep program, but they are suitable for any child in 2nd grade or under.

- FREE CATHOLIC VIDEO CONTENT FOR YOUTH GROUPS
 - Fr. Mike Schmitz Videos: <https://www.youtube.com/playlist?list=PLeXS0cAkuTPpJ6j3eH59WudJhJ4q1tpwH>
 - Pints With Aquinas Videos: <https://pintswithaquinas.com/episodes/>
 - Dynamic Catholic *Decision Point*: <https://dynamiccatholic.com/confirmation>
 - These videos are part of a Confirmation Program but are good for middle school aged youth
 - Ascension Press' *Chosen*; <https://www.youtube.com/watch?v=KHXkiejHtc&list=PLU5wO9pCtomTI8YODXZzoniLXXGOiNRS>
 - These videos are part of a Confirmation Program but are good for middle school aged youth
 - LifeTeen: <https://lifeteen.com/>
- FREE VIDEO CONTENT FOR COUPLES
 - Dynamic Catholic *Better Together* Videos: <https://dynamiccatholic.com/better-together>
 - These videos are part of a marriage prep. Program but are suitable for any couple.
- PODCASTS (Found on Apple Podcasts App, Google Play Music, Spotify, etc.)
 - Pint's with Aquinas Podcast
 - Catholic Stuff You Should Know Podcast
 - Thomistic Institute Podcast
 - Institute of Catholic Culture Podcast
 - Classical Theism Podcast
 - Catholic Answers Focus
 - Catholic Answers Live
 - Catholic Soup with Msgr. Cleves and Deacon David Proffitt
- FREE HIGH-QUALITY ONLINE READING CONTENT
 - Magnificat: <https://us.magnificat.net/free>
 - Peter Kreeft: <http://peterkreeft.com/>
 - Word on Fire
 - <https://www.wordonfire.org/resources/article/>
 - <https://www.wordonfire.org/resources/blog/>
 - Catholic Answers: <https://www.catholic.com/>
 - Diocese of Covington's Messenger Online: <https://covdio.org/messenger/>

Part 4: Conclusion and Essential Documents

An Opportunity to Evangelize

Google reported that internet searches related to “prayer” *skyrocketed* this year during the worst weeks of the pandemic. Times of crisis tend to really humble us. They remind us of our mortality and transience. As C.S. Lewis once put it, times of suffering can serve as “God’s megaphone to a deaf world.” The current situation may actually be one of the best opportunities we’ve had in a long time to evangelize and catechize the people around us. During times of instability, the 2000 year permanence of our Church becomes more appealing. During times of fear and despair, the hope that can only be found in Jesus becomes irresistible. Don’t get discouraged. Let’s do everything we can to reach out to our people in these difficult times. Let’s rise to challenge, trusting in God and never forgetting, “that all things work together for good for those who love God” (Rm 8:28).

We are here to serve you. If you have any questions, concerns, or if there is anything the Office of Catechesis and Evangelization can do to help you do not hesitate to contact us by calling (859) 392-1500 or e-mailing ltaylor@covdio.org.

Exclusion Criteria

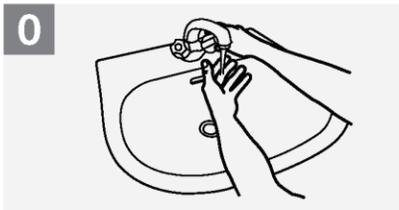
- Temperature greater than 100.4
- AND /OR
- Cough
- AND /OR
- Vomiting/Diarrhea
- AND /OR
- New rash
- AND /OR
- Exposure to COVID-19 case in 48 hour period



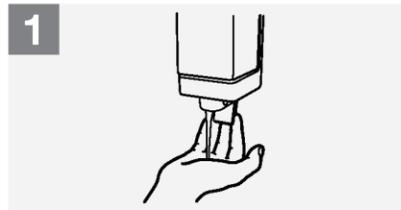
How to Handwash?

WASH HANDS WHEN VISIBLY SOILED! OTHERWISE, USE HANDRUB

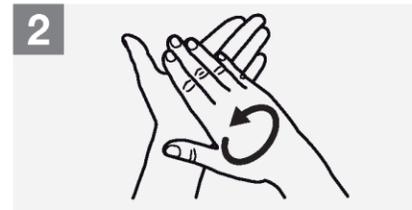
 Duration of the entire procedure: 40-60 seconds



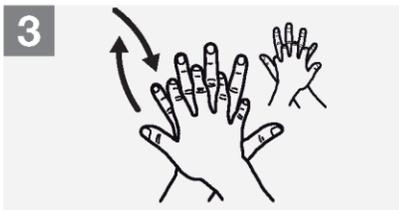
Wet hands with water;



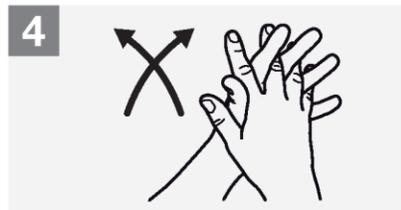
Apply enough soap to cover all hand surfaces;



Rub hands palm to palm;



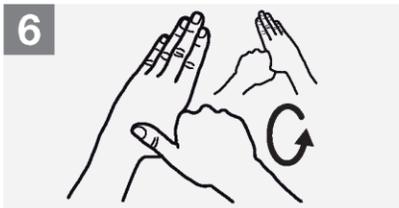
Right palm over left dorsum with interlaced fingers and vice versa;



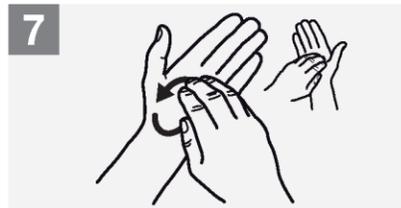
Palm to palm with fingers interlaced;



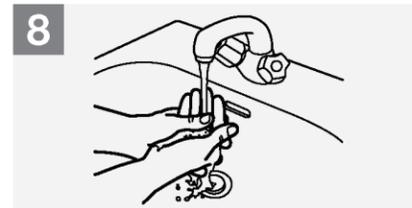
Backs of fingers to opposing palms with fingers interlocked;



Rotational rubbing of left thumb clasped in right palm and vice versa;



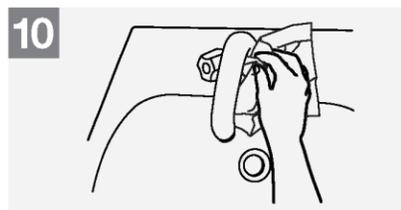
Rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa;



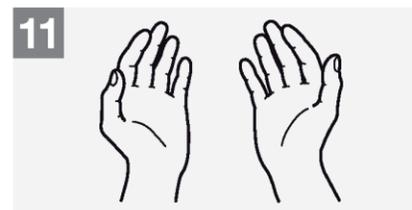
Rinse hands with water;



Dry hands thoroughly with a single use towel;



Use towel to turn off faucet;



Your hands are now safe.



**World Health
Organization**

Patient Safety

A World Alliance for Safer Health Care

**SAVE LIVES
Clean Your Hands**

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Feeling Sick?

Stay home when you are sick!

If you feel unwell or have the following symptoms
please leave the building and contact your health care provider.
Then follow-up with your supervisor.

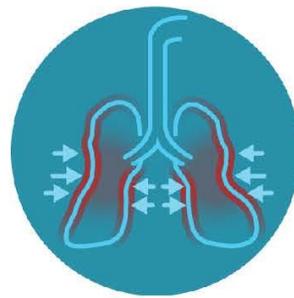
DO NOT ENTER if you have:



FEVER



COUGH



SHORTNESS OF BREATH

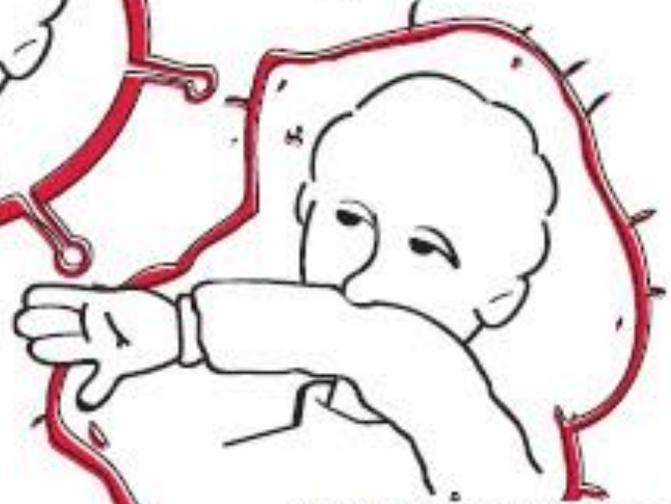
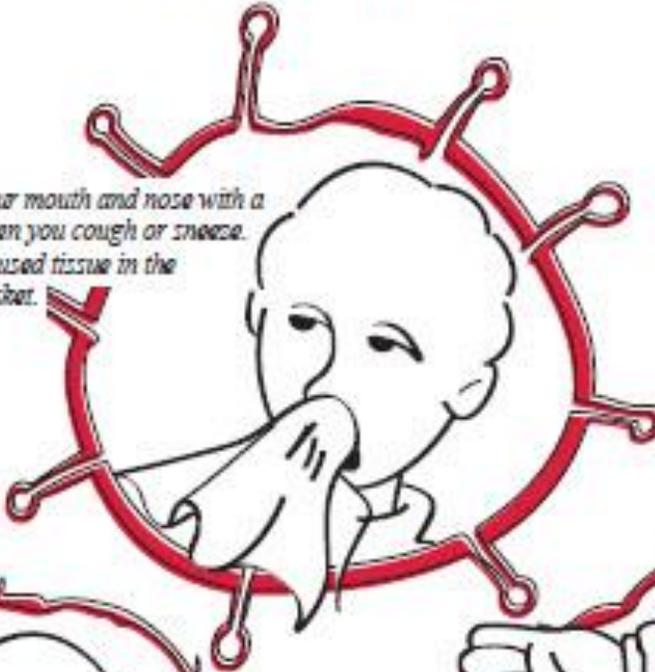


cdc.gov/CORONAVIRUS

Cover Cough

— Stop the spread of germs that can make you and others sick! —

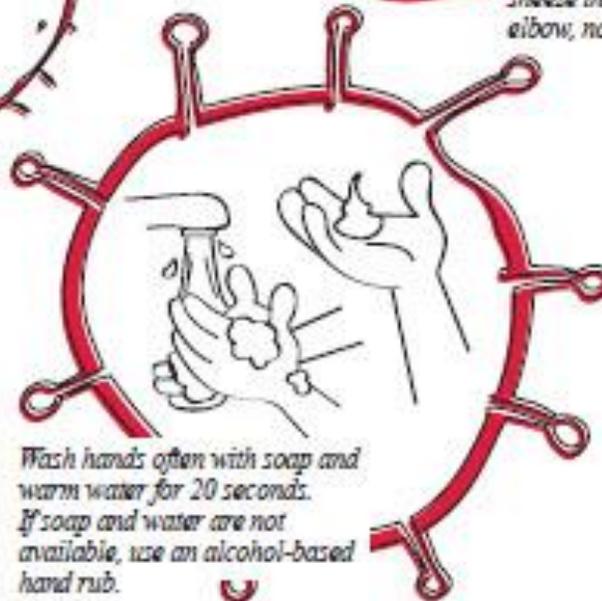
Cover your mouth and nose with a tissue when you cough or sneeze. Put your used tissue in the waste basket.



If you don't have a tissue, cough or sneeze into your upper sleeve or elbow, not your hands.



You may be asked to put on a facemask to protect others.



Wash hands often with soap and warm water for 20 seconds. If soap and water are not available, use an alcohol-based hand rub.



At-A-Glance | Cloth Face Coverings, Personal Protective Equipment and School Health Policies



Wearing Your Mask:

- Must cover your mouth and nose
- Is not a toy
- Should be worn any time you are moving around
- Should be worn by everyone first grade and above