### Please do not staple

## **DIOCESE OF COVINGTON**

# PARISH ANNUAL FINANCIAL REPORT

July 1, 2022 TO June 30, 2023

	(Enter Church Na	me)		
	(Enter Street Addr	ess)		_
	(Enter City, ST	)		
	(Enter County)			
	,,			
	(Pastor Signature)		-	(Date)
CERTIFICATION We, the undersigned	iness Manager Signature)  NOF PARISH FINANCE ( d members of the Parish Finance)	ce Counci	<b>L:</b> I, hereby certify t	
CERTIFICATION We, the undersigned examined carefully t	NOF PARISH FINANCE (	ce Counci the Cash a	<b>L:</b> I, hereby certify tand bank accour	that we have
CERTIFICATION We, the undersigned examined carefully t	N OF PARISH FINANCE (d) members of the Parish Financial Report, including d these agree with the financial	ce Counci the Cash a records h	<b>L:</b> I, hereby certify the and bank accourtield by the Pasto	that we have nts, Investment or of the Parish
CERTIFICATION We, the undersigned examined carefully the Parish debts and fine	N OF PARISH FINANCE (d) members of the Parish Financial Report, including d these agree with the financial	ce Counci the Cash a records h	<b>L:</b> I, hereby certify tand bank accour	that we have

REVENUE Pg. 2

1-CONTRIBUTIO	NS-			
	Sunday and Holy Day collecti	ons	\$	
	Special parish campaigns (Below 30%)			
	Donations and gifts	2.2.1. 22.73,		
	Miscellaneous receipts			
	Total contr	ibutions	<u> </u>	
	Total conti	ibutions		
2-AUXILIARY AC	TIVITIES-			
Z-AUXILIAN I AU	Fund Raising Events	Gross		
	Tuliu Raising Events			
	Dontal of Davich Ducasanti	(Less Expenses)		
	Rental of Parish Property	Gross		
	0.1	(Less Expenses)		
	Other	Gross		
		(Less Expenses)		
	Total fundr	raising		
3-SCHOOL REVI				
	School tuition			
	Donations			
	School endowment income			
	Other			
	Total scho	ol revenue		
4-OTHER REVEN	IUE-			
	Investment income			
	Bequests			
	Parish endowment income			
	Gain on sale of securities			
	Other (describe):			
	Total other	revenue		
				-
5-TOTAL ASSES	SABLE REVENUE			
5-TOTAL ASSES	SABLE REVENUE			
5-TOTAL ASSES	NG REVENUE-	ign (over 30%)		
	NG REVENUE- Special parish capital campai			
	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos			
	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe:			
	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe:			
	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate			
	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate Messenger Subscriptions			
	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate Messenger Subscriptions Loan/Subsidy from Diocese	sit & Loan Fund		
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	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate Messenger Subscriptions Loan/Subsidy from Diocese Loan/Subsidy-Describe: Loan/Subsidy-Describe: Network Pre-School/Kindergarten Tuit School Fees Insurance refunds	DPAA Rebates		
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6-NON-OPERAT	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate Messenger Subscriptions Loan/Subsidy from Diocese Loan/Subsidy-Describe: Loan/Subsidy-Describe: Network Pre-School/Kindergarten Tuit School Fees Insurance refunds Interest - Deposit &Loan Funce Employee taxes and other wit Gain on sale of real estate Even exchange checks Other-Describe:	DPAA Rebates  ion  d thholdings		
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7-RESTRICTED	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate Messenger Subscriptions Loan/Subsidy from Diocese Loan/Subsidy-Describe: Loan/Subsidy-Describe: Network Pre-School/Kindergarten Tuit School Fees Insurance refunds Interest - Deposit &Loan Func Employee taxes and other wir Gain on sale of real estate Even exchange checks Other-Describe:  Total non-original research and company Total non-o	DPAA Rebates ion d thholdings operating revenue		
7-RESTRICTED	NG REVENUE- Special parish capital campai Withdrawals-Diocesan Depos Withdrawals-Describe: Withdrawals-Describe: DPAA Rebate Messenger Subscriptions Loan/Subsidy from Diocese Loan/Subsidy-Describe: Loan/Subsidy-Describe: Network Pre-School/Kindergarten Tuit School Fees Insurance refunds Interest - Deposit &Loan Func Employee taxes and other wir Gain on sale of real estate Even exchange checks Other-Describe: Total non-or- FUNDS(total from Schedule	DPAA Rebates ion d thholdings operating revenue		

### **EXPENSES**

	Salaries & Fringe	All Other	
	Benefits	<u>Expenses</u>	<u>Total</u>
10-PASTORAL SERVICE & ADMIN. 11-WORSHIP	\$	\$	\$
12-RELIGIOUS EDUCATION			
13-PARISH SCHOOL			
14-CHRISTIAN SERVICE & OUTREACH			
15-RECTORY 16-CONVENT			
17-YOUTH			-
17 100111			
Totals			
17-PLANT OPERATION & MAINT.	School	All Other	
Salaries & Fringe Bene	fits		
Repairs & Maintenance	<u> </u>		
Contracted Services			
Utilities			
Insurance			
Supplies and other			
Total Plant Oper. & Mai	nt		
18-OTHER EXPENSES			
Diocesan Assessment			
Secondary School Fund	d Assessment		
Support of Schools			
Interest			
Even Exchange Checks	5		
Other-Describe: Other-Describe:			
Other-Describe:			
Total other expenses			
19-CAPITAL EXPENSES			
Buildings and Land	( 0.00)		
Equipment & Furniture Vehicles	(over \$1,000)		
Plant Allocation			
Payment on Loans			
Total capital expenses			
20-DIOCESAN COLLECTIONS REMITTE	ED (total from Schedule 6)		
21-TRANSFER OF FUNDS			
Other-Describe:			
Other Describes			
Other-Describe:			
Other-Describe:			
Other-Describe:			
Total transfers			
22-TOTAL EXPENSES			\$
- · · · · · · · · · · · · · · · · · · ·			*

## BALANCE SHEET June 30, 2023

# **ASSETS**

CASH ACOUNTS	S-					
	Petty Cash		\$			
	Operating checki		_			
	Capital campaign Charitable gamin		_			
	Auxiliary activities		_			
	Other checking-Describe:			_		
	Savings accounts					
	Certificates of de	posit		_		
		Total cash			(a)	
INVESTMENTS-		oon Denesit and Lean Fund				
		san Deposit and Loan Fund san Pooled Investment Fund		_		
	Other-Describe:			_		
	Other-Describe:			_		
	Other-Describe:			_		
		Total Investments			(b)	
ACCOUNTS RE	CEIVABLE				(c)	
OTHER ASSETS	G-(list)					
				_		
				_		
		Total other coasts			(4)	
		Total other assets			(d)	
		TOTAL ASSETS (a+b+c+d)			(e) <u>\$</u>	
		LIABILITIES AND FUN	ND BALANCE			
LIABILITIES-		LIABILITIES AND I OF	1D BALANCE			
	Accounts payable	)	\$			
	Salaries payable			_		
	Diocesan assess School assessme			_		
	Interest payable	The payable		_		
	Diocesan loans p	ayable		_		
	Loans-Describe:			_		
	Loans-Describe: Restricted funds	on hand		_		
	restricted farias			_		
		Total liabilities			(f)	
FUND BALANCE	S					
	Fund balance - be	eginning of year				
		report; end of year fund balance)		(g)		
	Net Surplus / (De	ficit) (Page 3; line 99)		(h)		
		Fund balances-end of year (g+h)			(j)	
	TOTAL LIABILITI	ES AND FUND BALANCES (f+i)			(k) <u>\$</u>	
					line e must equal line	e k

## SCHEDULE 1 - Checking and savings accounts, certificates of deposit and other cash equivalents

	Name of Bank Petty cash	Name of ac	count		Balance at 06/30/23 \$
		(This amount agrees w	ith line (a) page 4)	TOTAL	\$
SCHEDULE 2 - I	nvestments(Dioc	esan Deposit & Loan F	und, Endowment a	accounts, Stocks	s, Bonds, etc.)
	Description Deposits in Dioce	esan Deposit and Loan F	und		Balance at 06/30/23 \$
		(This amount agrees w	ith line (b) page 4)	TOTAL	\$
SCHEDULE 3 - F	Parish Loans				
	Payable to: Diocesan loan	Balance Beginning of Year	New <u>Loans</u>	Loan <u>Repayments</u>	Balance <u>End of Year</u> \$
				TOTAL	\$
SCHEDULE 4 - A	Amounts payable- Payable to:	owed but unpaid at Ju	ne 30(vendors,sala	aries,assessmer	its, interest, etc.)
				TOTAL	\$
	Total of schedul	le 3 and 4 rees with line (f) page 4)		TOTAL	\$

#### **SCHEDULE 5 - Restricted Donations**

Donation Descriptions		Amount
Describe:		
Describe:		
Describe:	_	
Describe:		
Describe:	<u></u>	
Describe:	<u></u>	
Describe:	<u></u>	
Describe:		
Grand Total		\$ -
		(Total must agree

**NOTE:** All 'Special Collections' require the written approval of the Bishop. Such approval must be attached to this report. See "Parish Assessment" policy for more information.

with line 7, page2.)

#### **SCHEDULE 6 - Diocesan Collections**

Do <u>not</u> include Messenger collections on this schedule, as those collections stay with the Parish.

		Amount Collected	Amount Remitted
Collection for International Needs		\$	\$
Collection for Domestic Needs			
Education of Seminarians			
Operation Rice Bowl			
Holy Father (Peters Pence)			
Religious Retirement			
Opportunities for Life			
Missionary Coop Collection			
Other-Describe:			
	Total	\$	\$
		(This amount agrees with line 8, page2.)	(This amount agrees with line 20, page3.)
NOTE: Amounts above should agree in total. for the difference. Any monies due the in addition to the Diocesan Assessment.	ne Dioces	e should be remitted with	this report

### SCHEDULE 7 - Parish Organizations (not included in this report) \*

\* NOTE: A parish organization is defined as any organization operating in the name of the parish, uses the parish name in their name, raises funds for the parish/school, or supports the parish/school operations in any manner. Attached additional sheets, if necessary. Check here if all parish organizations' finances are included on the Income Statement/Balance Sheeet of this report. Check here if no such parish organizations exist. Organization Name / Books Kept By / Reporting to Parish \*\* / Check Signer(s) **Purpose** Frequency of Reporting

<sup>\*\* -</sup> Describe the report(s) that are supplied to the Parish; e.g. balance sheet, income statement, expense listing, etc.

### **Diocese of Covington**

Diocesan Assessment & Secondary School Fund Worksheet (Parish):

For the Fiscal Year Ended June 30, 2023

Assessable Receipts (line 5 of report)	\$	(1
Less: Amount due to the Secondary School Fund (calculated as 5% of assessable receipts indicated above on line 2 for Kenton, Campbell, Boone & Mason Co. parishes)		@
Balance for Diocesan Assessment (line 1 minus line 2)		3
Assessment of line 4 @: 7.75%		
Less: Amount paid (\$2,500) to Orders for Retirement due for Extern Priests. <b>Manually enter ONLY</b> if actually paid.		(§
Quarterly prepayment amounts billed and paid (Only include quarterly payments; Do NOT include payments/refunds from last year's annual report)		6
NET Assessment Due from Parish (Line 4 minus line 5 & line 6)	\$	7
A check made payable to the <b>Diocese of Covington</b> for shown on <b>line 7</b> should be enclosed with the financial repor and submitted to the Finance Office no later than Augus	the amount t for the paris	
A check made payable to the <b>Diocese of Covington</b> for shown on <u>line 7</u> should be enclosed with the financial report and submitted to the Finance Office no later than August Total amount due to the Secondary School Fund, paid in	the amount t for the paris	sh
A check made payable to the <b>Diocese of Covington</b> for shown on <u>line 7</u> should be enclosed with the financial report and submitted to the Finance Office no later than August Total amount due to the Secondary School Fund, paid in	the amount t for the paris	sh
A check made payable to the <b>Diocese of Covington</b> for shown on <u>line 7</u> should be enclosed with the financial repor and submitted to the Finance Office no later than Augus  Total amount due to the Secondary School Fund, paid in four installments during 2023-2024 (line 2 above)  First Installment to the Secondary School Fund is due	the amount t for the paris	.h
A check made payable to the <b>Diocese of Covington</b> for shown on <u>line 7</u> should be enclosed with the financial repor and submitted to the Finance Office no later than Augus	the amount t for the paris t 20, 2023  \$ \$  \$  n the amount	%

### **Diocese of Covington**

Parish Finance Council Confirmation

(Parish):

For the Fiscal Year Ended June 30, 2023

Councilmember Name	Address
_	-
	<del></del>
Davagna liatad abaya ara mamba	or of our Borish Finance Council for the oursest year of
Persons listed above are membe	ers of our Parish Finance Council for the current year at:
	(Name of Parish)
	(Location)
	(Loodilott)
(Signa	ature of Pastor / Administrator)
	(Date)

This form must be completed and returned with the financial report.