## **Catechetical Institute Sign Up**

Go to the following link: https://franciscanathome.com/diocese-covington

On the right of this web page is a large blue button

By clicking on this button, you are taken to "Welcome to Franciscan at Home"

Click on "create a new account"

My parish or school is already registered, and I would like to set up my individual free account under that institution

"User Account" page will appear, where you can set up a personal account.

Type in your name and email, create a unique password, set your time zone, upload a profile picture, enter your phone number and mailing address.

Under Diocese, scroll down and choose Diocese of Covington.

Complete your Demographic Information, Parish Name, and Location.

Enter your ministry area as it applies to you. (*Ministry experience is not required to take a workshop.*) Click on **"Create an Account"** box at the bottom.

"Sign Up for Free Through Your Institution" page will appear.

Choose Country – United States, Diocese – Diocese of Covington, and Institution – Your Parish or School, and click "Sign Up" box at the bottom.

You will be directed to your personal page where you can start your first workshop by searching by track or title.

## Start a Workshop Today!



Diocese of Covington = 1125 Madison Avenue = Covington, KY 41011-3115