

DIOCESE OF COVINGTON



“Live As Children of Light”

(Ephesians 5:8)

PARISH HANDBOOK

DIOCESAN PARISH ANNUAL APPEAL 2026

**Diocesan Stewardship and Mission Services Office
Cathedral Square
1125 Madison Ave.
Covington, KY 41011-3115
(859) 392-1500**

INDEX

PAGE

Contact Information	3
DPAA 2026 Allocations and Goal	4
Parish Goals	5-6
Important Dates	7
Gift Pledge / Audit Procedures	8-9
Pre-Announcement Weekend (Feb 28 – March 1)	10
Announcement Weekend (March 14-15)	11
Commitment Weekend (March 21-22)	12
Follow-up Weekend (April 11-12)	13
Bulletin Inserts	14
DPAA Strategies to Reach Goal	15
Questions and Answers	15-16

***FOR SAMPLE LETTERS & SCRIPTS, VISIT: www.covdio.org/parish-resources-2

Our Appeal Prayer

Loving and merciful Father, Giver of all gifts,
We ask Your blessings on this year's Diocesan Parish Annual Appeal.
We thank You for calling us together as Church.
Strengthen and inspire us as we strive to encourage
vocations and care for our retired priests,
to expand our ministries of service to those in need and to educate and form the next generation
of disciples through our schools and religious education programs.
Bless our efforts, and help us remember that together we are called to
foster a Kingdom of God here on earth through good works and sacrifice.
Give us the grace to generously support our Annual Appeal so that we
may live our faith, love our neighbors, and do Your work.
We ask this, as we ask You everything, through Christ our Lord.

Amen

CONTACT INFORMATION

DPAA Supplies / Procedures / Event Information - Jennifer Cox

DPAA Reports / Pledges / Procedures - Becky Capella

NAME	TITLE	PHONE	E-MAIL ADDRESS
Jim Hess	Director	859-392-1543	jhess@covdio.org
Jennifer Cox	DPAA Secretary	859-392-1541	jcox@covdio.org
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DIOCESAN STEWARDSHIP OFFICE

**Cathedral Square
1125 Madison Ave.,
Covington, KY 41011-3115
859-392-1500**

The Stewardship Office supports parish fundraising through donor lists, letter templates, and mailed acknowledgements and follow-ups. **Direct outreach to past donors who have not yet pledged, however, is the responsibility of the parish.**

A personalized message from **the Pastor** is especially impactful and highly effective in encouraging renewed support.

DPAA 2026 Allocations and Goal

Care for Priests

- Priest Retirement Fund \$275,000
- Nursing and Health Care of Priests \$425,000
- \$700,000**

Ministry Services

- Clergy Formation \$700,000
 - Seminarians
 - Vocations
 - Graduate Education
 - Deacon Ministry
- Catholic Charities \$300,000
 - General Subsidy
 - Low-Income Housing
 - Counseling
 - School Counseling
- Catechesis & Formation Office \$ 80,000
- Lay Pastoral Ministry \$ 49,000
- Catholic Schools Office \$ 75,000
- Thomas More University \$ 75,000 (1)
- Pro-Life Office \$ 50,000
- Hispanic Ministry \$ 50,000
- Family Life Ministry \$ 30,000
- NKU Campus Ministry \$ 30,000
- Evangelization (With One Heart) \$ 25,000
- Campaign of Mercy \$ 40,000
- Contingency 0
- Total Ministry Services_ \$1,504,000**

Service Grants

- Traditional Service Grants \$ 275,000 (2)
 - Inner City Schools/Parishes 10%
 - Soup Kitchens
 - Food Pantries
 - Shelters

Tuition Assistance

\$ 75,000 (3)

Appeal Expenses

As a % of total

\$200,000
7.3%

\$2,754,000

Increase over Prior Year

2.0%

- (1) This is the fifth year of a ten-year commitment to gift \$750K to TMC for the 2021 Capital Campaign.
- (2) This amount continues our practice of funding service grants in the amount of 10% of the total DPAA goal.
- (3) This amount will be granted using the same process as the Educational Endowment Grants.

PARISH GOALS

Parish	Fundraising Goal	Household Participation Goal
All Saints Parish	\$53,800	75
Blessed Sacrament Parish	\$112,600	285
Cathedral Basilica of the Assumption	\$54,100	170
Cristo Rey Parish	\$68,600	150
Divine Mercy Parish	\$59,900	100
Holy Cross Parish	\$9,900	125
Holy Redeemer Parish	\$2,700	15
Holy Spirit Parish	\$48,300	170
Immaculate Heart of Mary Parish	\$171,100	305
Mary, Queen of Heaven Parish	\$40,900	235
Mother of God Parish	\$70,900	215
Our Lady of Lourdes Parish	\$35,900	25
Our Savior Parish	\$5,000	25
St. Agnes Parish	\$140,200	320
St. Ann Mission	\$8,700	35
St. Anthony Parish	\$27,000	70
St. Augustine Parish, Augusta	\$37,300	70
St. Augustine Parish, Covington	\$32,500	135
St. Barbara Parish	\$134,500	350
St. Benedict Parish	\$26,600	80
St. Bernard Parish	\$21,500	90
Sts. Boniface and James Parish	\$13,900	45
St. Catherine of Siena Parish	\$59,900	115
St. Cecilia Parish	\$97,900	195
St. Charles Borromeo Parish	\$13,800	30
St. Edward Parish, Cynthiana	\$18,000	60
St. Edward Mission, Owenton	\$4,500	25
St. Francis Xavier Parish	\$26,500	70
St. Henry Parish	\$43,500	245

St. James Parish, Brooksville	\$14,000	35
St. James Mission, Minerva	\$5,500	25
St. John the Evangelist Parish, Carrollton	\$27,800	40
St. John the Evangelist Parish, Covington	\$23,600	80
St. John Mission, Dividing Ridge	\$3,900	15
St. John the Baptist Parish, Wilder	\$3,400	20
St. Joseph Parish, Camp Springs	\$50,200	85
St. Joseph Parish, Cold Spring	\$104,900	335
St. Joseph Parish, Crescent Springs	\$149,100	255
St. Joseph Parish, Warsaw	\$11,000	55
St. Mary of the Assumption Parish	\$135,400	435
St. Matthew Parish	\$13,400	35
St. Patrick Parish, Maysville	\$55,600	140
St. Patrick Parish, Taylor Mill	\$61,400	155
St. Paul Parish	\$75,900	235
Sts. Peter and Paul Parish	\$32,500	145
St. Philip Parish	\$12,600	75
St. Pius X Parish	\$226,100	550
St. Rose of Lima Parish	\$11,400	25
St. Therese Parish	\$7,200	160
St. Thomas Parish	\$144,400	270
St. Timothy Parish	\$121,600	360
St. William Parish	\$20,500	60
Transfiguration Mission	\$2,600	15

2026 DIOCESAN PARISH ANNUAL APPEAL IMPORTANT DATES



Friday, October 17	Inventory Form, Parish Team Roster Form, and Kick-off Dinner Invitation Lists due in the Stewardship Office
Monday, January 12	Parish Goal Letters mailed.
Tuesday, January 20	Videotaping of Bishop Iffert
Thursday, January 15	Parish Team Orientation Workshops (make-up date Tuesday, January 20) – Bishop Howard Memorial Auditorium – Curia Office
Wednesday, January 21	Solicitors’ Reception Leadership Gifts Phase – Summit Hills Country Club - 12:00 p.m.
Week of February 16	DPAA Materials delivered to all Parishes (if they did not pick up at Parish Team Orientation)
February 28-March 1	Pre-Announcement Weekend
Tuesday, March 3	Kick-off Dinner, Blue Licks Battlefield State Resort, Mount Olivet
Thursday, March 5	Kick-off Dinner, Receptions Event Center, Erlanger
Friday, March 6	Solicitation Letters Mailed
March 14-15	Announcement Weekend – Show DVD - Newsletters in Bulletins
March 21-22	Commitment Weekend
Sunday, April 5	Easter
April 11-12	Follow-up Weekend
Monday, May 18	Bishop’s/Pastors’ Follow-up Letter Mailed
Thursday, August 20	DPAA Recognition/Celebration Event Bishop Howard Memorial Auditorium

DPAA GIFT PLEDGE / AUDIT PROCEDURES

MATERIALS YOU WILL NEED:

1. Tyvek envelopes addressed to DPAA Lock Box
2. Manila envelopes addressed to Diocesan Stewardship Office
3. Parish Check and Deposit Slip
4. DPAA Labels (**Gray set used for In-Pew envelopes only**)
5. Parish Labels (**White set used for Parish follow-up mailing**)

NOTE: ONLY PLACE LABEL ON IN-PEW PLEDGE FORMS

STEP ONE: OPEN AND SORT

Separate envelopes into the following categories:

1. Cash
2. Checks
3. Pledge Only (no payment enclosed, including gift of stock)
4. Other:
 - No gifts/Already Pledged
 - Matching gifts
 - Gifts with personal notes to Bishop

STEP TWO: PROCESSING “CHECK” ENVELOPES (contain pledge form and check)

1. Check each pledge form and check to ensure that it is filled out correctly and clearly, and that the amounts match. **Fill in missing/incomplete information with a red pen and initial all changes.**
2. Place the corresponding Gray ID label on the pledge form (**IN-PEW ONLY**)
3. Return the check and pledge form to the pledge envelope and band all together.
4. Place in the envelope addressed to the **DPAA PO BOX in Cincinnati.**

**Diocese of Covington
Diocesan Parish Annual Appeal
PO Box 646474
Cincinnati, OH 45264-6474**

STEP THREE: PROCESSING “CASH” ENVELOPES (containing pledge form and cash)

1. Remove cash.
2. Check each pledge form to ensure that it is filled out correctly and clearly. **Fill in missing/incomplete information with a red pen and initial all changes.**
3. Place the corresponding Gray ID label on the pledge form (**IN-PEW ONLY**)
 - The corresponding white ID (if your parish ordered) can be used by the parish to send a “thank you” letter.
4. Fill out one pledge form for all anonymous donors and for loose cash gifts.
 - On the Parish line, print the name of your Parish.
 - On the name line, print anonymous gifts.
 - Calculate the number of anonymous gifts and note the number on the next line.
 - Fill in total pledge amount.
5. Count all cash and deposit in your Parish checking account. Make Parish check for the total amount received payable to DPAA 2026.
6. Make a copy of the check and a list of donors with ID numbers that it represents before mailing materials to the Stewardship Office.
7. Band together all cash pledge forms, including the “anonymous” form.
8. Place Parish check under rubber band and mail in envelope pre-addressed to **Diocesan Stewardship Office.**

STEP FOUR: PROCESSING PLEDGE ONLY ENVELOPES (no payment)

1. Check each pledge form to ensure that it is filled out correctly and clearly. Fill in missing/incomplete information with a **red** pen and initial all changes.
2. Place the corresponding gray ID label on the pledge form **(IN-PEW ONLY)**
3. Band together pledge forms indicating gifts of securities.
4. Place in envelope pre-addressed to the **Diocesan Stewardship Office**

Do not send Pledge-only or Cash envelopes to Lock Box.

STEP FIVE: PROCESSING “OTHER” PLEDGE ENVELOPES

- Zero/No Gift
 - o Place **gray** Diocesan ID Label, band together and mail to Stewardship Office.
 - o Pull corresponding label from white set of Diocesan Labels (if your parish ordered) _ affix to a piece of paper and with the heading “No Gift” to help Parish to keep track of non-donors.
- Matching Gift
 - o Place **gray** Diocesan ID Label, band together and mail with matching gift forms and checks to Diocesan Stewardship Office.
 - o The corresponding white ID label can be used by the parish to send a “thank you” letter.
- ‘Already Given’
 - o Band together and mail to the Diocesan Stewardship Office.
- Containing a Personal Note to Bishop
 - o Band together and mail pledge form, note and check (if enclosed) to Diocesan Stewardship Office.

STEP SIX: PROCESSING LIST OF DONORS FROM DIOCESE

- Check Diocesan reports for accuracy.
- If the Parish still has a label for a name that appears on a DPAA Monthly Donor list, the Diocese received the donor’s gift through the mail/DPAA Dinner. Pull the Gray Diocesan ID label and discard it. The corresponding white ID label (if your parish ordered) can be used by the parish to send a “thank you” letter.
- If the Parish has a label for a name that appears on a DPAA Diocesan “No Donor” list – pull the Diocesan ID label and discard. Affix the other label to your record sheets for Parish non-donors.

CHECKS W/ PLEDGE FORMS	Mail envelopes, checks, and pledge forms to the <u>DPAA Lock Box</u> in <u>white</u> envelope provided. (PO Box 646474 Cincinnati, OH 45264-6474)
CASH W/ PLEDGE FORMS (ANONYMOUS GIFTS AND LOOSE CASH)	Mail to <u>Stewardship Office</u> with pledge forms and <u>Parish check</u>. DO NOT MAIL TO LOCK BOX
PLEDGE ONLY, NO GIFTS OR ALREADY, MATCHING GIFTS, GIFTS OF SECURITIES, NOTES TO BISHOP	Mail to the <u>Stewardship Office</u> in the <u>manila</u> envelope provided. DO NOT MAIL TO LOCK BOX

PRE-ANNOUNCEMENT WEEKEND

February 28 -March 1

CHECKLIST OF TO-DO'S

- Test Bishop's video and your equipment! If you are in need of equipment or help please reach out to the Stewardship staff in advance so we can plan accordingly.

MATERIALS YOU WILL NEED:

- Pulpit Announcement
- Bulletin Insert
- Prayers of the Faithful

PULPIT ANNOUNCEMENT:

The 2026 Diocesan Parish Annual Appeal begins the weekend of March 14 - 15. This year's theme is ***"Live as Children of Light" from Ephesians 5:8***. It invites us to be innocent, to trust fully in God's love, mercy, and plan for us. By sharing our spiritual and material gifts, we can be a light to those in need. Let us work together to build a more just and compassionate world as children so earnestly do. **New this year is a Participation Goal. Our parish goal is that ____ Households make a gift to this year's DPAA. Every household in our Parish is invited to prayerfully consider a donation because every gift, no matter the size, makes a difference. ** We especially hope to welcome a new generation of donors who have never given before, encouraging them to begin with whatever they can, please prayerfully consider giving to the 2026 DPAA.

BULLETIN INSERT:

DIOCESAN PARISH ANNUAL APPEAL 2026 BEGINS

"Live as Children of Light" Ephesians 5:8 The 2026 Diocesan Parish Annual Appeal will begin the weekend of March 14 - 15. This year's theme is ***"Live as Children of Light" from Ephesians 5:8***. It invites us to be innocent, to trust fully in God's love, mercy, and plan for us. By sharing our spiritual and material gifts, we can be a light to those in need. Let us work together to build a more just and compassionate world as children so earnestly do. New for this year is a Parish Participation goal. Every household is invited to take part because every gift—no matter the size—truly matters and helps form hearts in stewardship. We especially hope to welcome a new generation of donors who have never given before, encouraging them to begin with whatever they can, please prayerfully consider giving to the 2026 DPAA. Review all the materials you receive, and listen to the DPAA messages presented at Mass. Then, come to Mass on March 21-22 ready to make your gift. We will complete our pledge forms together. God bless you for your generosity!

PRAYERS OF THE FAITHFUL:

That we live out our baptismal call to serve one another through the sharing of our time talent and treasure through the Diocesan Parish Annual Appeal, *We pray to the Lord.*

ANNOUNCEMENT WEEKEND

MARCH 14-15, 2026

MATERIALS YOU WILL NEED:

- Equipment to play DVD/video.
- **Bishop's recorded video message (TO BE PLAYED AFTER COMMUNION)**
- Display of Parish Rebate Project
- DPAA Newsletters placed in Parish Bulletin
- DPAA Posters – placed in visible locations.
- DPAA Pulpit Announcement
- DPAA Bulletin Insert
- Prayers of the Faithful

PULPIT ANNOUNCEMENT:

This year our Parish Goal is \$(fill in goal). 100% of all monies collected over this goal will be returned to our Parish for (fill in parish's rebate project). ****New this year is a Participation Goal. Our parish goal is that _____ households make a gift to this year's DPAA. Every household in our Parish is invited to prayerfully consider a donation because every gift, no matter the size, makes a difference. **** Please read the DPAA Newsletter included into today's bulletin and the letter you will receive at home. Then, come to Mass next weekend prepared to make a loving and sacrificial gift to praise God and to serve others.

BULLETIN INSERT:

2026 DIOCESAN PARISH ANNUAL APPEAL

"Live as Children of Light" Ephesians 5:8

The 2026 Diocesan Parish Annual Appeal begins this weekend. This year's theme is *"Live as Children of Light" Ephesians 5:8*. It invites us to be innocent, to trust fully in God's love, mercy, and plan for us. By sharing our spiritual and material gifts, we can be a light to those in need. Let us work together to build a more just and compassionate world as children so earnestly do. New for this year is a Parish Participation goal. Every household is invited to take part because every gift—no matter the size—truly matters and helps form hearts in stewardship. We especially hope to welcome a new generation of donors who have never given before, encouraging them to begin with whatever they can, please prayerfully consider giving to the 2026 DPAA. Review all the materials you receive, and listen to the DPAA messages presented at Mass. Then, come to Mass next weekend ready to make your gift. We will complete our pledge forms together. God bless you for your generosity!

PRAYERS OF THE FAITHFUL:

That each of us will give generously to serve others through DPAA ministries and to thank the Lord for all He has given us, *We pray to the Lord.*

COMMITMENT WEEKEND

March 21 - 22, 2026

MATERIALS YOU WILL NEED:

- In-Pew Coordinator for each Mass
- Display of Parish Rebate Project
- Pulpit Announcement
- Prayer of the Faithful
- Pledge envelopes and pencils
- Extra DPAA inserts – placed in pews
- Script – at pulpit – pastor to lead the process at each Mass

PULPIT ANNOUNCEMENT:

This weekend, every parish celebrates Commitment Weekend for the 2026 Diocesan Parish Annual Appeal. Your generous gifts support vital ministries that serve thousands by sheltering the homeless, feeding the hungry, counseling those in crisis, educating children, and caring for retired priests. Please prayerfully consider supporting the DPAA as we complete our pledge forms today.

PRAYERS OF THE FAITHFUL:

For the success of the 2026 DPAA on this Commitment Weekend, that the people of our parish and throughout the Diocese will respond generously to the call to help support the many ministries and services made possible by the Appeal, *We Pray to the Lord.*

FOLLOW-UP WEEKEND

APRIL 11 -12, 2026

MATERIALS NEEDED:

- In-pew coordinator for each Mass
- Pulpit Announcement
- Bulletin Insert
- Prayer of the Faithful
- Extra DPAA brochures or newsletters – placed in pews
- Pledge envelopes and pencils

PULPIT ANNOUNCEMENT:

Thank you to the Parish families who have made a gift or pledge commitment to the 2026 Diocesan Parish Annual Appeal. Our results are encouraging! ____ of our Parish households have made a gift. Pledges given at this time total \$_____. Thank you for your generosity! If you have not yet made a gift or pledge, please prayerfully consider doing so. Every gift makes a difference. Once again, you will have a chance to do this today during Mass when we conduct the In-Pew process.

BULLETIN INSERT: (FIND REAL TIME GIVING DATA IN CAMINO, SEE PAGE 15)

FIRST 2026 DPAA PARISH REPORT

“Live as Children of Light” Ephesians 5:8

Your DPAA support strengthens vital diocesan services and ministries. Your generosity reflects our unity in Christ and gratitude for God's blessings. Please join the (fill in) parish households who have pledged \$ (fill in) by making your gift today or next weekend. As a reminder our parish goal is \$(fill in parish goal) and our participation goal is _____. Thank you for your faithful stewardship.

PRAYERS OF THE FAITHFUL:

That through the Eucharist, Christ's love may flow into us, and, through us and our practice of stewardship, to all people in our Parish, our community, and our Diocese of Covington, *We pray to the Lord.*

Bulletin Inserts

BEFORE RECEIPT OF REBATE MONIES MAY THROUGH JULY 2026

DIOCESAN PARISH ANNUAL APPEAL 2026

“Live as Children of Light”

UPDATES AS OF _____

Diocesan Goal	\$2,754,000
Diocesan Pledges	\$
Parish Goal	\$
Amount Pledged	\$
Participation Goal	
# of Participants	
Pledge Amount Paid	\$
Remaining Pledge Balance	\$

**REMEMBER ALL MONIES COLLECTED OVER OUR PARISH GOAL WILL
BE RETURNED TO OUR PARISH TO _____**

Pledge reminders are mailed on the 15th of the month.
Please make your payment promptly.

THANK YOU!!!!

APPEAL UPDATE BULLETIN INSERT AFTER RECEIPT OF REBATE FUNDS – AUGUST 2026 – MARCH 2027

DIOCESAN PARISH ANNUAL APPEAL 2026

UPDATES AS OF _____

Parish Goal	\$
Amount Pledged	\$
Participation Goal	
# of Participants	
Pledge Amount Paid	\$
Remaining Pledge Balance	\$
Parish Rebate to Date	\$

**REMEMBER ALL FUNDS COLLECTED OVER OUR PARISH GOAL WILL BE
RETURNED TO OUR PARISH TO BE USED TO _____**

Pledge reminders are mailed on the 15th of the month.
Please make your payment promptly.

THANK YOU!!!!

DPAA STRATEGIES TO REACH GOAL

- Maximum amount of personal follow-up – from the pastor and parish staff
- Encourage parishioners to attend one of the DPAA Dinners & Ministry Fair-This is a great way to show donors how their money is being used.
- Choose a parish rebate project – and communicate it well in advance and throughout the DPAA cycle.
- Conduct an in-pew giving process, and stress ongoing monthly gifts (made online)
 - When In-Pew and mail solicitation results are combined, many Parishes are close to goal on the first weekend of the In-Pew process.
- CONDUCT A COMPREHENSIVE FOLLOW-UP EFFORT:
 - Send a follow-up letter in June to all Parishioners who have not responded – especially to 2025 DPAA donors who have not yet responded for 2026!

NEW **PROCESS TO FIND OUT REAL-TIME DONATIONS **

If you are a ‘System Administrator’ at your parish, you have been given permission to view the fund totals for your parish.

- In Camino, on the left panel of options, Click ‘Contributions’
- From there:
 - Click ‘Diocese Fund Totals’
 - Select a Fund (DPAA 2026)

Your parish’s information will then be displayed on the screen. Every month the Finance office and the Stewardship office reconcile the prior month’s DPAA activity. The Stewardship office will then send a monthly parish progress report to you. By following the above process, you will have up-to-date information (pledges and contributions) regarding your parish. However, please know adjustments may occur based on the reconciliation.

QUESTIONS AND ANSWERS

HOW ARE DPAA MONIES ALLOCATED?

- Ninety-three cents or more of every dollar is allocated to spiritual, educational, and charitable ministries. (Budget is outlined in the Handbook).
- Seven cents of every dollar is allocated for administration and other expenses. (This figure is based upon our DPAA goal).
- Monies/Pledges/Gifts are not used for lawsuits or settlements.

WHAT IS THE DPAA GOAL THIS YEAR?

The 2026 Goal is \$2,754,000.

HOW SHOULD CHECKS OR MONEY ORDERS BE MADE OUT?

Make checks or money orders payable to “DPAA 2026”.

HOW DOES A DONOR ARRANGE FOR AN ELECTRONIC FUNDS TRANSFER/CREDIT CARD/DEBIT CARD GIFT?

The donor can make a secure gift (via credit card, direct debit, or electronic funds transfer) online at www.covdio.org/give

CAN A DONOR MAKE A STOCK GIFT?

Yes, all stock donations should be electronically delivered as follows:

- Shares delivered to: **US Bank, NA via The Depository Trust Company**
- Participant account number: **2803**
- Secondary account number: **001050981220**
- For credit to: **Diocese of Covington Gift Account**

IMPORTANT: To ensure that all donations are credited to their intended recipient as quickly as possible, donors (or their brokers/agents) are asked to send written notification to the Diocese at the address or email shown below. The notice should include the name, address, phone number of the donor; the stock name and number of shares being transferred and the intent of the donation (DPAA, particular parish, or school, etc.). The mailing/email address is as follows:

Mr. Bob Hagedorn, Chief Financial Officer
Diocese of Covington
Cathedral Square 1125 Madison Ave.
Covington, KY 41011-3115
bhagedorn@covdio.org

WHAT IS THE DPAA PLEDGE REDEMPTION PERIOD?

- Pledges can be fulfilled over a ten-month period from June 2026 – March 2027. Pledges can also be fulfilled quarterly, semi-annually, or annually.
- Credit Card and EFT gifts may also be fulfilled over ten months, quarterly, semi-annually, or annually.
- The Stewardship Office sends monthly pledge reminders starting in June to pledge donors that are not donating online.

IS A PLEDGE LEGALLY BINDING?

Pledges represent a good-faith commitment by the donor, and although the expectation is that all pledges will be fulfilled, a pledge in no way suggests a legal obligation on the part of the donor. If for any reason a donor is unable to complete a pledge, he/she should notify the Stewardship Office as soon as possible so that the pledge record can be revised.

WHAT HAPPENS WHEN A PARISH EXCEEDS ITS GOAL?

Once the amount of **payments** exceeds a Parish's goal, 100% of the excess will be returned to the Parish as a rebate. **Parishes do not pay a Diocesan assessment on DPAA rebates.**