

CMGConnect

Defensive Driving Curriculum & Motor Vehicle Report

**Defensive Driving Curriculum
& Motor Vehicle Report**

**For Drivers of
DIOCESAN/PARISH
Owned Vehicles**

Getting Started:

1. Go to <https://Covington.cmgconnect.org/>

Previous CMG Connect training? Please do not create a new account. Click on the **Sign In** button in the upper right corner of the page and use your previous credentials to access your account. Contact support if you need help recovering your login details.

New to training? Create an account by completing all the boxes under **Register for a New Account** on the right side of the page. This includes address, primary parish, and how you participate at your parish or school. Where the 'Driver' category will need to be selected to view the training. Please contact your local coordinator if you have questions about which option(s) to select.

2. Your main learning dashboard will show you all of the requirements and optional training curriculums that have been customized for your particular role within the Diocese.
3. Click **Start** under the 'Defensive Driving Training & Motor Vehicle Report'.
4. Once training is completed, you can access your completion certificate by returning to the training dashboard and clicking **Print Certificate**.

NOTE: It can take up to a week for your MVR to return and be reviewed, where your training will remain 'Resume' until it is updated.



Please contact cmgconnect@catholicmutual.org or click the  **Support** button if you need assistance accessing your account.

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• Locate your Arch/Diocese from the drop-down list. Once it is selected, click **GO** to be brought to your custom landing page. (Sample below)

RETURNING USERS:
Click **Sign In** to log in with your current username and password

Click here to change your language setting to Spanish before setting up your account.

To create a new account, complete the three pages under "Register for a New Account". This includes basic account information, personal, and affiliation.

Complete ALL required boxes.

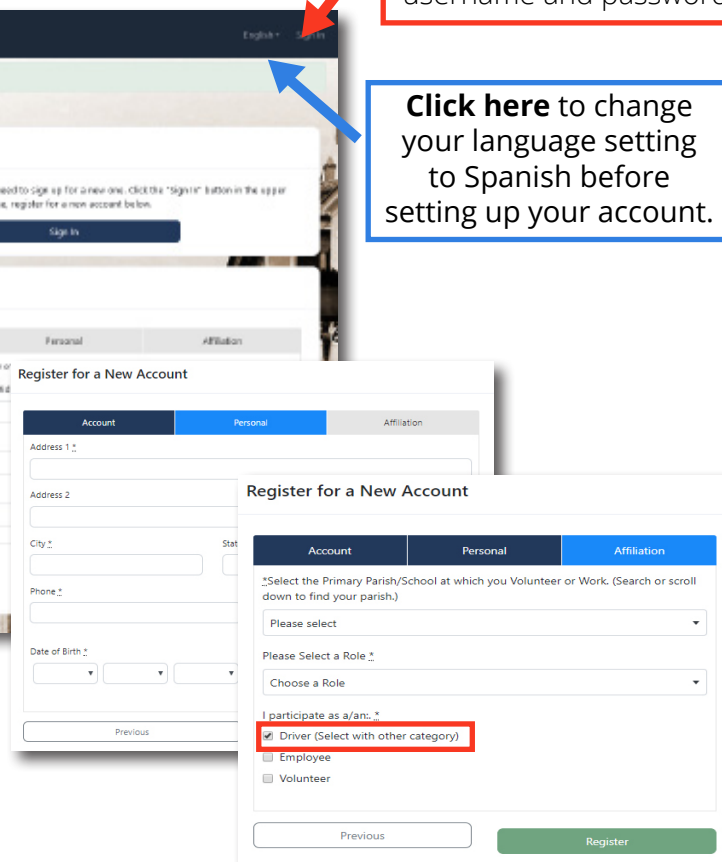
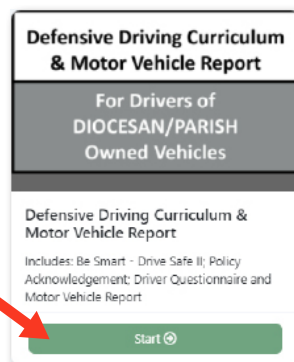
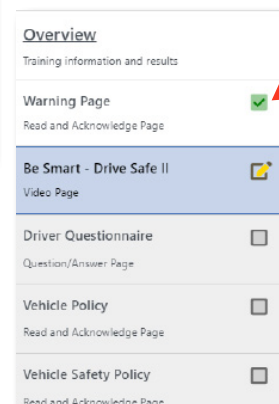
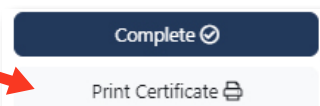
• You will progress through ALL three account creation screens before your registration is complete.

• Be sure to select the **Driver** check box for how you participate so the correct training can be assigned.

• Click **Start** to open the *Defensive Driving Curriculum & Motor Vehicle Report* module under the **Required Trainings**.

• Watch videos all the way to the end—as you finish each page, it will be marked with  to show that the segment is Completed.

• You can download and print your certificate when your MVR has returned.
NOTE: It can take up to a week for your MVR to return and be reviewed, where your training will remain 'Resume' until it is updated.

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